

## Tips for keeping your business from being burglarized

In all cases of burglary remember not to disturb anything that may contain physical evidence. All smooth surfaces that the suspect may have touched may contain fingerprints.

- Upgrade External Security. -Doing so will stop or slow down offenders.
- Install Burglar Alarms. - This will increase the offender's chance of getting caught.
- Safeguard cash and Valuable Stock- This reduces the reward of the burglary. Also strictly limit those who have access to keys and those who make safe deposit drops for your business.
- Screening and Training Staff-, which will reduce the risks of inside jobs and increase the staff's responsibility for store security.
- Employ Security Guards after hours- Doing so increases the offender's chances of being caught.
- Make sure your business is illuminated adequately; all possible access points should be lit. Making potential burglars more visible to passers-by.
- Keep your hedges trimmed. This makes it hard for the burglars to hide from the view of passers-by or the police.
- Be certain the police department has your business's current emergency notification information on file. This makes it easier for us to contact you should something happen.
- Make sure that your property inventory is up to date, record serial numbers, make and model of items and keep this record in a safe place.
- Computer and other valuable electronics should be anchored to secured objects to prevent easy removal. Your company's computer database should be securely locked up and back up copies should be kept elsewhere.
- Secure Alarm boxes, phone lines and cameras to prevent wires from being cut and other tampering.
- Keep all your windows clear of advertising, display material and decorations, which can screen an intruder from outside view.
- Never leave combinations where they can be found.
- Change the combination and locks when you change employees
- Bank frequently to keep cash to a minimum.
- Keep ladders, pallets, and other items that thieves can use to gain access to rooftops secured and away from the building.

If you would like the police department to do a security inspection on your business To see areas for improvement contact Sgt. Anthony Bossi at 330-7170, to set up a time for an officer to come perform one.